2021-12-10

**Draft Agenda for the kick-off meeting of CEN/WS TRAIN4SUSTAIN “Establishing future-oriented training and qualification quality standards for fostering a broad uptake of sustainable energy skills in the European construction sector”**

***26th January 2022***

**Venue:**

**Zoom:**

[**https://zoom.us/j/98998406520?pwd=S3JHWUMyT2ZhUjMwYnJzeE9RY2dCUT09**](https://zoom.us/j/98998406520?pwd=S3JHWUMyT2ZhUjMwYnJzeE9RY2dCUT09)

**Meeting ID: 989 9840 6520**

**Passcode: 988796**

**Agenda 10.00 -13.00**

1. Opening of the meeting

1. Roll call of participants
2. Adoption of the agenda
3. Introduction on CEN and on the Workshop concept
4. General presentation of the Workshop
	1. Background to the Workshop proposal
5. Possibly other presentations
6. Election and appointment of Workshop Chair and Vice-Chair
Confirmation of the Secretariat
7. Project Plan

	1. Discussion on title and scope
	2. Discussion and review of comments received
	3. Adoption of the Project Plan (by consensus)
8. Organization of the technical work
9. Any other business
10. Next meeting, future actions and their assignment
11. Closure of the meeting